Having Fun - Respect - Confidence - Responsibility - Safe & Secure Environment

First Day, Information Update

Contacts: Ph: 8264 8099 | Out of School Hours Care: Ph 8396 4069
Email: dl.1540.info@schools.sa.edu.au | Principal: Mark Hansen | Dep Prin: Deb Pryor.

Tuesday 29th January 2019

Welcome to Ardtornish Primary in 2019.

Our vision as a school is **to empower students to create positive futures through high quality teaching** and communication is a key to making sure this happens.

This newsletter contains a summary of information that is important to know at the beginning of the year. It is downloadable at www.ardtornps.sa.edu.au

Starting in week 3 Newsletters will be delivered via the internet and the Skoolbag app, as well as emailed though Google+ rather than in a paper format. Newsletters are available every second Friday in odd school weeks. We also use the Skoolbag app to make it even easier to access this information. See the back page of this newsletter for download instructions.

You may request a paper copy if you do not have internet access, but as a rule the digital method will be used for most people.

Information about how to set up tablets and smart phones to receive information is available from the front page of our school website and additional information will be distributed over the next few weeks and given a special focus on Acquaintance Night.

To ensure that all students understand the behavioural expectations we have for all members of our community we promote 5 key Student Responsibilities from which all other school processes flow. (See overleaf)

Individual classes develop specific procedures to ensure that these are met in each room e.g. "In our room we put up our hands to ask a question", "We store our hats in our trays" etc.

Last year we began referring to the Reception year as the Foundation year. This expression matches the wording used in other states and the Australian Curriculum.

If you have any concerns or questions about the school please feel free to contact me so that they can be effectively raised and addressed. At Ardtornish we value your feedback and view it as essential for ongoing school improvement.

I hope you and your child/ren enjoy their start to an exciting year.

Mark Hansen:

Principal.

Acquaintance Night & Annual General Meeting

It is very helpful if you attend Acquaintance Night meetings, even if your child has been in the teacher's room before, as each year teachers change their practices, routines and goals and they appreciate sharing information with you.

Acquaintance Night and AGM will be held on
Tuesday 12th February.

Acquaintance Night provides you with an opportunity to work in partnership with your child's teachers to support their learning. More information about the night's arrangements will be sent out in this Friday's newsletter. Meetings are at 6:30 or 7:45 pm.

The AGM will be held on the same evening at 8 pm in the library so parents only need to attend the school once in the week.

Access to the play equipment in the morning for JP Students

JP staff provide playground supervision so the Yr F-2 students, they can have morning school yard playtime up until 8:50am.

The JP playground equipment will be available for play each morning from 8:35.

Each individual JP teacher can still choose to have students enter their class before the 8:50 am bell but this may vary based on their yard duty and meeting responsibilities.

Arriving at school before 8:50 to make a good start to the day

Teachers only begin morning yard duty at 8:35am, so children, for their safety should not be on school grounds before this time.

Classes commence at 8:50am.

The first few minutes of the school day are very important because this is when reminders about events are given, money & notes are collected, communication books are checked, the school diary is shared and a staff deal with a range of other important organisational matters.

Students who arrive even a few minutes late, disturb this process & disadvantage themselves and their peers.

Likewise, parents wishing to speak to teachers should do so before 8:50am so instruction can start promptly.

If your child is going to be absent you can inform the school by sending a text message to the school mobile on 0447 467 152 or by using the function on the Skoolbag App.

Please ensure your child eats a healthy breakfast before beginning school
and has food for recess & lunch that is low in sugar & fats.

Updating Student Information & Permissions

Please ensure you promptly return the student information and permission updates that will be sent out in the next day or two.

During the year any changes to contact numbers need to be communicated to the school as soon as they occur.

The Skoolbag app can be used to update details.

PUPIL FREE DAY : Friday 22nd Feb
This day is a Department for Education (DfE) Staff Training requirement.

(OSHC) Out of School Hours Care – Provides child care on this day so consider making a booking.

Materials & Service Fees

The Finance window is open each morning from 8.30am - 9.30am and for the first two weeks of school it will be open between 2.45pm - 3.45pm. Payments may also be made if the blind is open.

Our preferred method of payment is via the "QKR!" app which can be downloaded onto a smart phone or tablet, however we also accept cash and credit card.

Payments are not accepted over the phone.

School Fees are $310 for the year.

Staff Meeting Time & Parent Interactions

Staff meetings are held as soon as possible after 3:15 pm in the library each Tuesday, so please be aware that, because of this professional commitment, staff are unable to talk with parents or resolve problems at length on this day.

Please consider raising or dealing with any issues you may have the following morning.

Borrowing from the library is not available on Tuesdays after school.

Medication Management

Please make sure you return your child's medication and updated medication plan.

"School Staff should only accept responsibility for the administration of medicine when no practical alternatives exist, as it is primarily a parent's responsibility." DfE regulations.

When a student must take medication, for a short period of time, parents need to make a request for it to be administered through the office secretary. A doctor's authorisation is compulsory and needs to be provided, along with a health care plan.

Information about the procedures for administering medication is available from the front office.

Safety and Parking

Do not park your vehicle or walk your children through either staff car park.

Both Police and Council Officers regularly observe parking behaviour in the few weeks of school and give substantial fines to people who stop in incorrect areas or drop students off in an unsafe manner.

Hats and Sun Safety

All students are required to wear a sun safe hat during Term 1 & from the 1st September until the end of the year, when UV levels are high, or else they have to play in a supervised shaded area. Please ensure that your child has a school hat.

Our **5** School Responsibilities.

1. Act responsibly so other students can learn and teachers can teach.
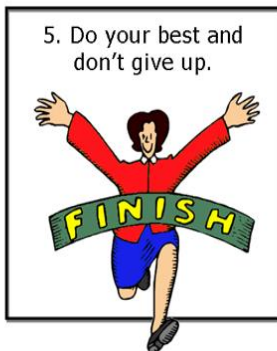
2. Respect others and property.

3. Follow the instructions of school staff.

4. Act safely at all times. so everyone stays emotionally and physically well.

5. Do your best and don't give up.

Lost and found Library books

If you came across any library books during the holidays we would appreciate you returning them to school so that they can be made available for others to borrow.

Please return all books, even if they are damaged, so we can repair or replace them.

Music Lessons, Recorder, School Band, Choir

Students have a number of opportunities to be involved in Music Programs at Ardtornish and letters will be coming home in the next week letting you know what they will be in 2019.

Students can also learn a musical instrument from Year 4, including piano, guitar, drums, saxophone, clarinet, flute and trumpet. Enrolment forms will soon be sent home.

Bell Times

8.35 am	Supervision in the Primary Courts and JP playground areas begins and JP students may enter their classrooms, at the teachers' discretion.
8.50 am	Siren sounds and the school day begins. Please ensure that your child is at school by this time. **Late comers** – students arriving after 9:00, are not to go directly to class, but must sign in at the front office and pick up a late slip.
10.50 am	Morning Recess
11.10 am	Morning lessons continue
1.00 pm	Children eat their lunch in the classroom. (no bell)
1.10 pm	Playtime. Library is open for quiet reading and games.
1.45 pm	Lessons resume.
3.15 pm	All children are dismissed. The playground and primary play equipment need to be vacated at 3:30pm, when staff supervision ends. Only children under the direct supervision of their carers are permitted to remain. **As the JP play area and equipment is not supervised by staff after school** no child is allowed on the JP play equipment unless they have a care-giver to supervise them.

School Cricket

Year 2/3 Kanga Cricket

This is an enjoyable way for Year 2/3 students to learn to play cricket.

We need a manager and coach for the team to go ahead.

It will be played on Friday afternoons at Tea Tree Gully Oval with plastic stumps, bat and ball. Practice will be on Monday afternoons. Please see Mr Halliday for more information.

Up Coming Events	Date
Chromebook information sessions for parents with children in Rms 7/8, 9/10, 11, 30 and 31.	**Tues – Feb 5th** at • 9:00am in the library • 6:00pm in the library
Year 5/6 Camp - Rm 7/8/11	**6th – 8th February**
Payneham Pool Rm 9/10	**7th February**
Sports Day	**Friday 8th March**
Room 9 & 10 Aquatic Camp	**12th – 14th March**

Chromebook Information Sessions
Tuesday February 5th

2019 will be another very exciting year of change. Teachers from Years 5 to 7 and some Year 4's are implementing the use of Chromebooks in Rooms 7, 8, 9, 10, 11, 30 and 31.

A Chromebook Parent Information Session is being provided in the school library. The same session will be run at two different times to support your attendance. These are:

- **9:00 am – 10:00 am meeting in the library**
- **6:00 pm – 7:00 pm meeting in the library**

We would recommend that a parent or guardian representative attendance for one of these sessions to:

- Learn about the User Agreement. A booklet detailing the agreement will be provided at each session.
- Hear how they will be used to communicate between home and school
- See examples of how the Chromebooks are used to enhance student learning and classroom practice while they build student responsibility.
- Have answered, any questions you may have about the Chromebook program.
- See a demonstration of how the Chromebooks are used, by students who have used them for the past 12 months.

To support your attendance, we can provide some supervision for children over 4 years old who you may need to bring with you to the 6:00pm meeting.

A note is going home this week, with a return slip, to tell us if you will be attending the sessions or not. The slip needs to be completed and returned whether you are coming or not.

Ardtornish is **Nut Aware**

Please do not send any nuts or nut products to school.

School Card Applications 2019

The School Card Scheme offers financial assistance with school fees (materials and service charges).

The eligibility criteria are based on the applicants combined family income for the 2017 / 2018 financial year.

There is now an online application form as well as a paper version. The forms and online version of the Application just Google the phrase (School Card 2019).

Police Clearances for Volunteers

All school volunteers are required to complete a Child Related Employment Screening form (police clearance) and do volunteer training. Application forms are available from the front office. **Please note:** You will need to have a police clearance and have completed the (RAN) 'Responding to Abuse and Neglect' Training, to volunteer in anyway. RAN training sessions are run every term at the school.

Before working in classrooms volunteers must sign in at the front office and receive a volunteer's badge.

Policies and Information booklets can be downloaded from the school website at www.ardtornps.sa.edu.au

If you would like to provide feedback about the site email us at dl.1540.info@schools.sa.edu.au

The school uses the **Skoolbag** app to send alerts and newsletters to parents in 2018.

Please install the **Skoolbag** app on your mobile devices

Skoolbag
Complete communication solution

How To Install Skoolbag On Your Smartphone

For iPhone and iPad users:

1. Click the "App Store" icon on your Apple device.
2. Type your school name in the search, using suburb name will help.
3. You will see your school appear, click "Get" then "install".
4. The app is FREE to download.
5. When installed click "Open"
6. Select "OK" to receive push notifications, when asked.
7. Click the "More" button on the bottom right of the App, then "Setup".
8. Toggle on the Push Categories that are applicable for you by tapping the on/off switch.

iPhone

iTunes

For Android users:

You must first have signed up with a Google Account before installing the app.

1. Click the "Play Store" button on your Android Device
2. Click the magnifying glass icon at the top and type in your school name, using suburb name will help.
3. Click the school name when it appears in the search.
4. Click the "Install" button.
5. Click "Accept" for various permissions (please note, we do not modify any of your personal data on your device).
6. Click "Open" when installed.
7. Click the "More" button on the bottom right of the App, then "Setup".
8. Toggle on the Push Categories that are applicable for you by tapping the on/off switch.

Please Note: Some brands of Android phones need the setting in "Notification Manager" changed to "Allow" instead of "Notify" in order for the push notifications to work. The phone must also be running at least version 4 system software to run the app.

Google play