Having Fun - Respect - Confidence - Responsibility - Safe & Secure Environment

First Day, Information Update

Contacts: Ph: **8264 8099** | Txt: **0447 467 152** | Out of School Hours Care: Ph 8396 4069
Email: dl.1540.info@schools.sa.edu.au | Principal: Mark Hansen | Dep Prin: Deb Pryor.

Monday 30th January 2023

Welcome to Ardtornish Primary in 2023

Our vision as a school is **to empower students to create positive futures through high quality teaching** and communication is a key to making sure this happens.

This newsletter contains a summary of information that is important to know at the beginning of the year. It is downloadable at www.ardtornps.sa.edu.au

Starting in Week 3 Newsletters will be delivered via the internet and the Skoolbag app, rather than in a paper format. Newsletters are available every second Friday in odd school weeks. We also use the Skoolbag app to make it even easier to access this information. See the back page of this newsletter for download instructions.

If you would like a paper copy, you can collect one from the front office.

Information about how to set up tablets and smart phones to receive information is available from the front page of our school website.

To ensure that all students understand the behavioural expectations we have for members of our community we promote 5 key Student Responsibilities from which all other school processes flow. (See overleaf)

Individual classes develop specific procedures to ensure that these are met in each room e.g. "In our room we put up our hands to ask a question", "We store our hats in our trays" etc.

If you have any concerns or questions about the school please feel free to contact me so that they can be effectively raised and addressed. At Ardtornish we value your feedback and view it as essential for ongoing school improvement.

I hope you and your child/ren enjoy their start to an exciting year.

Mark Hansen:
Principal.

Skoolbag App

The school uses the **Skoolbag** app to send alerts and newsletters to parents. Please Install the Skoolbag App on your mobile devices.
Parents have already received notifications on Skoolbag for Free home internet access, $100 rebate, medications and more.

Acquaintance Night & Annual General Meeting

This will be held on Tuesday 7th February.

More information will be sent out this week.
At this meeting caregivers learn about:

- the learning program your child will be undertaking
- essential classroom and school expectations, routines and practices and the thinking behind them.
- how we support student well-being and ensure social/emotional and academic progress are interlinked
- how communications will operate between home and school.

Arriving at school before 8:50 to make a good start to the day

Teachers only begin morning yard duty at 8:35am, so children, for their safety, should not be on school grounds before this time.

Classes commence at 8:50am.

The first few minutes of the school day are very important as this is when reminders about events are given, money & notes are collected, communication books are checked, the school diary is shared and staff deal with a range of other important organisational matters.

Students who arrive even a few minutes late, disturb this process & disadvantage themselves and their peers.

Likewise, parents wishing to speak to teachers should do so before 8:50am so instruction can start promptly.

ABSENCES

If your child is going to be absent you can inform the school by sending a text message to the school mobile on 0447 467 152, phoning 82648099 or by using the function on the Skoolbag App.

Please ensure your child eats a healthy breakfast before beginning school
and has food for recess & lunch that is low in sugar.

Updating Student Information & Permissions

If there are any changes to contact numbers or addresses etc please let the front office know as soon as they occur.

The Skoolbag app can be used to update details.

Finance

The Finance window is open each morning from 8.30am - 9.30am. Payments may also be made if the blind is open.

Our preferred method of payment is via the "QKR!" app which can be downloaded onto a smart phone or tablet, however we also accept cash and credit card.

Payments are not accepted over the phone.

Staff Meeting Time & Parent Interactions

Staff meetings are held as soon as possible after 3:00 pm in the library each Tuesday, so please be aware that, because of this professional commitment, staff are unable to talk with parents or resolve problems at length on this day.

Please consider raising or dealing with any issues you may have the following morning.

Borrowing from the library is not available on Tuesdays after school.

Medication Management

Please make sure you return your child's medication and updated medication plan.

"School Staff should only accept responsibility for the administration of medicine when no practical alternatives exist, as it is primarily a parent's responsibility." DfE regulations.

When a student must take medication, for a short period of time, parents need to make a request for it to be administered through the front office. **A doctor's authorisation is compulsory and needs to be provided, along with a health care plan.**

Information about the procedures for administering medication is available from the front office.

Safety and Parking

Do not park your vehicle or walk your children through either staff car park.

Police and Council Officers regularly observe parking behaviour near the school and give substantial fines to people who stop in incorrect areas or drop students off in an unsafe manner.

Hats and Sun Safety

All students are required to wear a sun safe hat during Term 1, 3 and 4, and whenever UV levels reach 3 and above at other times. Please ensure that your child has a school hat, or else they have to play in a supervised shaded area.

Our 5 School Responsibilities.

1. Act responsibly so other students can learn and teachers can teach.
2. Respect others and property.
3. Follow the instructions of school staff.
4. Act safely at all times. so everyone stays emotionally and physically well.
5. Do your best and don't give up.

Lost and found Library books

If you came across any library books during the holidays we would appreciate you returning them to school so that they can be made available for others to borrow.

Please return all books, even if they are damaged, so we can repair or replace them.

Instrumental Music Lessons / Band / Choir 2023

Students have a number of fabulous opportunities to be involved in extra curricular music activities.
Year 3 & 4 Choir
Year 5 & 6 Festival Choir
Year 4 - 6 Woodwind (Clarinet/Saxophone/Flute)
Year 4 - 6 Brass (Trumpet/Trombone)
Year 4 - 6 Percussion
Year 1 - 6 Piano/Keyboard (Full)
Year 3 - 6 Guitar

If you filled the online form last year you do not need to re submit. If you haven't here's the link, please do so as soon as possible as organisation has already started.
https://forms.office.com/r/7agwriv3pC
Music Online Form

Students who are continuing to learn from 2022 can you also fill in the online form (if not already done last year).

If you have questions or need more information not found on the link above please send me an email.

Anne O'Dea - Music teacher
anne.odea839@schools.sa.edu.au

Bell Times

8.35 am	Supervision in the Primary Courts and JP playground areas begins and JP students may enter their classrooms, at the teachers' discretion.
8.50 am	Siren sounds and the school day begins. Please ensure that your child is at school by this time. **Late comers** – students arriving after 9:00am, **must** sign in at the front office and pick up a late slip.
10.40 am	Morning Recess.
11.00 am	Morning lessons continue.
12.40pm	Children eat their lunch in the classroom.
12.50 pm	Playtime. Library is open for quiet reading and games.
1.20 pm	Lessons resume.
3.00 pm	All children are dismissed. The playground and primary play equipment need to be vacated at 3:15pm, when staff yard duty supervision ends. Only children under the direct supervision of their carers are permitted to remain. **As the JP play area and equipment is not supervised by staff after school no child is allowed on the JP play equipment unless they have a care-giver to supervise them**.

Chromebooks

Chromebook Collection Agreement

To support online learning Chromebooks are available for students in Years 4 to 6.

The School Internet and Chromebook User Agreement will be sent home for signing by a parent and the child. Students and parents need to read it together and discuss how it will be followed. Further information about how Chromebooks are used will be provided for parents by their classroom teachers.

In accepting a Chromebook this week, parents are acknowledging that they are committing to either:

- Fully purchasing the Chromebook outright, for a reduced fee of $450.00 **OR**
- Choosing to undertake its purchase over 2 years – at a cost of $250 per year.
- A payment plan can be arranged through our Finance Officer, Cathy Manser.

The Chromebook is the latest Lenovo 11.5 inch model and comes with a 3 year warranty and an educational management program that is not available when store bought.

Canteen

The Canteen will be operating as usual from Tuesday 31st January. Menu available on QKR! and from the front office.

We are a nut aware school and ask that students do not bring nuts or nut products to the school as some students have highly dangerous responses to them.

School Card Applications 2023

The School Card Scheme offers financial assistance with school fees (materials and service charges).

The eligibility criteria are based on the applicants combined family income for the 2021 / 2022 financial year.

There is now an online application form as well as a paper version. The forms and online version of the Application just Google the phrase (School Card 2023).

School Fees

These are $390 but a government rebate of $100 has been applied so you will be invoiced for $290 unless you have Schoolcard.

A letter explain payment options, existing credits and outstanding invoices has been posted to you. Cathy Manser, our Finance Officer is available to talk to parents about any issues related to finances at any time.

Police Clearances for Volunteers

All school volunteers are required to have a Working With Children Check (police clearance), have RRHAN-EC Training. **Please note:** These are required by The Department for Education to be able to volunteer in a school.

RRHAN-EC training is done online, click on the following link to complete the training. https://www.plink.sa.edu.au/pages/signup.jsf. Once completed bring in a copy of your certificate to the front office.

Before working in classrooms volunteers must sign in at the front office and receive a volunteer's badge.

Policies and Information booklets can be downloaded from the school website at www.ardtornps.sa.edu.au

If you would like to provide feedback about the site email us at dl.1540.info@schools.sa.edu.au

Sports Day

Save the date - Thursday 9th March 2023

COVID Requirements

To ensure that our students and staff are as safe as possible at school, we implement the following measures as advised by the Department for Education and SA Health:

• Please keep your child home if they are unwell, even mildly Natural ventilation is maximised and regular handwashing is encouraged

ARDTORNISH SPORT
NOW HAS ITS OWN APP

Download our awesome new app now and stay up to date with all the latest information!

Install the Ardtornish Sport App on your smartphone or tablet now!

Follow these steps:
1. Download Team App from the Apple or Google Play app store.

   App Store   Google play

2. Sign up to Team App. You will be sent an email to confirm your registration.

3. Log into the App and search for "Ardtornish Sport".

4. Choose your applicable access group(s).

5. If you don't have a smartphone go to ardtornishsport.teamapp.com to sign up and view this App online.

Need help?
Contact: Daniel Gehling
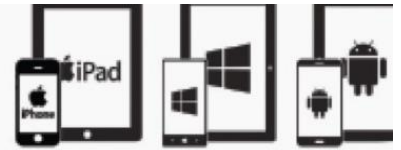**Email:** dgehling@ardps.com
Phone: 0414897366

TEAM APP
Your Team. Your App.

The school uses the **Skoolbag** app to send alerts and newsletters to parents.

Please install the **Skoolbag** app on your mobile devices

Skoolbag
Complete communication solution

How To Install Skoolbag On Your Smartphone

For iPhone and iPad users:

1. Click the "App Store" icon on your Apple device.
2. Type your school name in the search, using suburb name will help.
3. You will see your school appear, click "Get" then "install".
4. The app is FREE to download.
5. When installed click "Open"
6. Select "OK" to receive push notifications, when asked.
7. Click the "More" button on the bottom right of the App, then "Setup".
8. Toggle on the Push Categories that are applicable for you by tapping the on/off switch.

For Android users:

You must first have signed up with a Google Account before installing the app.

1. Click the "Play Store" button on your Android Device
2. Click the magnifying glass icon at the top and type in your school name, using suburb name will help.
3. Click the school name when it appears in the search.
4. Click the "Install" button.
5. Click "Accept" for various permissions (please note, we do not modify any of your personal data on your device).
6. Click "Open" when installed.
7. Click the "More" button on the bottom right of the App, then "Setup".
8. Toggle on the Push Categories that are applicable for you by tapping the on/off switch.

Please Note: Some brands of Android phones need the setting in "Notification Manager" changed to "Allow" instead of "Notify" in order for the push notifications to work. The phone must also be running at least version 4 system software to run the app.